



**CONSUMERS  
FEDERATION  
OF AUSTRALIA**

Developing and promoting  
the consumer interest

## **PRIVACY POLICY**

Consumers' Federation of Australia ('CFA') is committed to protecting the privacy of personal information which the organisation collects, holds and administers. Personal information is information which directly or indirectly identifies a person.

### **Purpose**

The purpose of this document is to provide a framework for CFA in dealing with privacy considerations.

CFA collects and administers a range of personal information for the purpose of maintaining an accurate register of members in compliance with CFA's obligations under the *Associations Incorporation Act 1991* (Act).

Sometimes CFA will share the personal information of a member. This may be, for example, with other members for the purpose of connecting consumer advocates with each other or with people from the media who seek comment from a consumer advocate.

### **Policy**

CFA recognises the essential right of individuals to have their information administered in ways which they would reasonably expect – protected on one hand and made accessible to them on the other. While CFA is not bound by the *Privacy Act 1988* (Cth), it maintains personal information in accordance with good standards. The organisation has adopted the following principles contained as minimum standards in relation to handling personal information.

CFA will:

- Collect only information which the organisation requires for its primary function;
- Ensure that members are informed as to why we collect the information and how we administer the information gathered;
- Use and disclose personal information only for our primary functions or a directly related purpose, or for another purpose with the person's consent;
- Store personal information securely, protecting it from unauthorised access; and
- Provide members with access to their own information, and the right to seek its correction.
- Restrict access to a member's personal information upon their request.